



## **Applying for Limited Submission Funding Opportunities**

### **Policy Objective:**

Due to the large number of programs that prescribe institutional submission limits, it is not possible for the Office of Research and Economic Development (ORED) to provide notification of every limited submission opportunity. Therefore, it is the responsibility of the principal investigators to notify the Office of Research and Economic Development of their intent to submit an application to a limited submission opportunity.

Upon notification, ORED will distribute the limited submission opportunity announcement to appropriate members of the University Research Advisory Committee (URAC), College research leadership, and/or Department Chairs as needed to solicit any potential interest on the part of other faculty members. In order to be considered for limited submission opportunities, Principal Investigators must coordinate with ORED following the procedures outlined below. Failure to comply with these procedures may result in a denial of approval for submission.

### **I. Policy Statement:**

#### Notification of Intent to Apply for a Limited Opportunity Submission

Principal Investigators (PI) interested in a limited submission opportunity must indicate, as required by ORED and receive written confirmation from ORED of their interest in the limited opportunity.

- x ORED will be notified by the PI at least 4 weeks prior the submission deadline or as soon as the PI learns of the limited submission grant opportunity, but no later than 5 days before the application deadline.
- x Upon notification, ORED will distribute the funding opportunity announcement to appropriate members of the University Research Advisory Committee (URAC), College Leadership and/or Department Chairs as needed to solicit any potential interest on the part of other faculty members.
- x In order to be considered for limited submission opportunities, PIs must coordinate with ORED following the procedures outlined below. Failure to comply with these procedures may result in a denial of approval for submission.
- x ORED will ascertain interest in the solicitation/opportunity from other parties and establish parameters and deadlines for an internal competition to select PIs for submission approval.

### **II. Procedure:**

#### a) Selection of Projects

- x If the number of interested applicants is fewer than the number allowed by the sponsor, then the normal process for submission will be followed and a limited submission internal competition will not be necessary.



