

EFFECTIVE: 1 August 1995

REVISED 8 September 2008  
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20 June 2011

SUBJECT: Use of the Holding Cell

ISSUED BY: Fernando Solorzano

**I. PURPOSE**

To establish guidelines for the use of the Department's Holding Cells.

**II. POLICY**

It is the policy of this Department to ensure the safety of all arrestees and to maintain custody of an arrested person only for the minimum amount of time necessary to process their arrest. The Department's holding cells are classified as temporary detention areas. All procedures established for their use must be followed at all times.

**III. DETENTION PROCEDURES**

- (a) All arrestees who are placed in the holding cells will be logged in the Prisoner Detention Register.
- (b) No arrestee will be held in a holding cell for a period exceeding four hours. All arrestees must be visually observed by an officer at least every half hour. This will be noted on the Prisoner Detention Register.
- (c) With the exception of emergency situations, the maximum occupancy of a holding cell shall be two arrestees. An emergency situation will be designated by the Watch Commander. In most cases where there are more than two individuals arrested, they will be immediately transported to Long Beach P.D. Jail.
- (d) Female arrestees may not be detained with males and juvenile arrestees may not be detained with adults.
  - (1) Females shall be placed in a holding cell away from any male prisoners.
  - (2) Juvenile detainees shall be placed in a holding cell away from adults.

**IV. SPECIAL CONSIDERATIONS**

- (a) Any arrestee who complains of injury or has a visible injury will be examined by paramedics.

- (b) When an arrestee is under the influence of alcohol or other drugs, is violent or self-destructive, they will be closely monitored by the arresting officer, and transported as quickly as possible to Long Beach P.D. Jail or the appropriate medical facility.
- (c) Potentially violent detainees or arrestees who have shown a tendency to do damage to the facility or themselves may be secured with handcuffs. Securing an