

## **Staff Council Meeting Minutes 9.9.2022**

Call to order –called to order at 8:33am

Poll for Quorum – reached majority of voting members

Land Acknowledgment – missing in Slideshow, skipped

Approval of the September 2022 Agenda – Ann Kinsey 1<sup>st</sup>, Jennifer Lares 2<sup>nd</sup>

Approval of the June 2022 Minutes – Nicole Torres 1<sup>st</sup>, Rico Ovalles 2<sup>nd</sup>

Chair’s Report – Alessandro Russo

- Thanked everyone for having the confidence in him to serve as Staff Council Chair for a 2<sup>nd</sup> year
-

- Next meeting, we will be voting on the subcommittee's budgets. Proposals are being submitted and voted on in next general meeting.

Secretary Julie Woods Report - Thanked Executive Committee and everyone for voting her and thanked Joe Phillips for training in the transition.

Members-at-Large Jeff Scott, - Nothing to report. Susan Tsuji – Nothing to report

## Special Reports

Academic Senate – Pei-Fang Hung, Chair

- Currently staffing AVP Faculty Affairs Search Committee
- New Chiclet “Sicklet” on SSO to report illness & mask mandates
- Later this semester there will be a search for Associate Dean of CPaCE
- CSULB University Police Department concerns – how can they provide feedback to UPD are there any existing mechanisms for them to do so.
- Policy Work

▪

- ATS website contains free software tools (Software Depot), LinkedIn Learning, Qualtrics Surveys. The new one called Media Space.
- In alignment with the strategic goals of Beach 2030 ATS launched a new series of Staff Workshops which are listed on their website. Workshops have been redesigned to speak specifically to staff and address their unique needs for working with these tools. Registration is now open.
- Multimedia Services Department – video and audio recording. Facility in their office in Library (AS Bldg.).
- The biggest initiative this year is to lead campus from BeachBoard to Canvas. As a staff member, you can login to Canvas now. Icon will take you to your Dashboard.
- Transition from BeachBoard to Canvas started in Spring and pilot started in Summer. Some instructors have started to take advantage of Canvas this Fall. BeachBoard and will be decommissioned as of Summer 2023.
- Growing with Canvas – self-paced online course introduction to Canvas features.
- Upcoming Workshop on September 20th for Media Space – new web-based platform for the CSULB campus – like YouTube but CSULB specific. Must be authenticated through SSO. More secure and private way to share videos, can create channels and playlists. Great way to curate what your department is doing and share with campus. Media Space is linked to Canvas and BeachBoard so faculty and people that are teaching or have organizational courses can download all their videos from Media Space and all saved in one central location – in the Cloud.
- All videos saved to the Zoom cloud will be moved to Media Space account. After 6 months all recordings from ZOOM Cloud will be deleted but will be available in Media Space.

President Conoley-

- Missed last Staff Council meeting to seek advice when speaking at Staff Council

necessary when most buildings on campus were built. All renovations and new buildings are being done with energy conservation in mind and to be self-sustaining.

- Staff Council Chair reiterated what President said about concerns when speaking at Staff Council meetings. The Staff Council Executive Team was made aware of those concerns and reiterates that Staff Council only represents and supports the role of staff on campus and in no way do they represent the collective bargaining units. The representatives from the bargaining units are ex-officio on Staff Council and have been invited to be present during meetings, so staff know who they are. If a staff

- Current plan is not to rebuild in that area. The current plan has us scoping out a space in the library basement. Presented to the student groups & received positive feedback. The Interim Dean of the Library is on board to digitize files in basement which also holds the collection of Deukmejian papers which can't be touched for 5 years. There is a plan going forward.
- Planning on taking down Peterson Hall 1 to become the big college home for HHS and part of that will be a community medical clinic.
- Staff member commented on University Library Archives storage being in basement of library. University Archives includes President's papers and Deukmejian papers. Unfortunately, they cannot be digitized. Great to hear the multicultural folks will have a better home in the library.
- Staff Council VC mentioned that at a recent Academic Senate Executive Committee meeting, Scott Apel mentioned watering restrictions and how the University is not watering certain areas and letting them dry. Suggested publicizing that information so that people are aware to alleviate complaints about dying grass.
- ASI designee commented that people are converting their lawns to clover lawns as they required very little water & suggested that idea for campus.
  - Pres: Will pass on suggestions

Tamra Smalewitz/ Phong Trinh, Southland Credit Union (could not log in to meeting)

- Alessandro presented slideshow on Southland Credit Union's behalf
  - Benefits they have for staff – low rates, personal service, convenient access, member owned, not-for-profit. They have a new branch that replaced old Wells Fargo Branch in USU building.
  - Relationships Rewards/Cash Reward Checking Program.

- They offer Vehicle Loans, Home Equity Line of Credit, Home Loans, Certificate Specials & Coupons
- Grand Opening event in USU Plaza on Wed 9/28/22 11-3pm. All staff invited

Committee Reports:

Ways and Means Committee Chair - Nicole Torres

- Asked for volunteers to help in this committee. It is a great way to network. Being a Staff Council Representative is not a requirement. All staff welcome. Contact Nicole directly if you have any new ideas or events for fundraising to support Staff Council.
- See's Candy fundraiser coming soon

Staff Development Committee Chair - Susan Tsuji

- No staff development events planned yet
- Been Staff Development Chair for many years. If anyone would like to step up to volunteer and replace her as Chair or if you would like help or have ideas for staff development opportunities, please contact Susan directly.

Bylaws and Policies Chair - Charleen Rice – Unable to attend meeting but nothing to report.

Nominating Committee Chair - Ann Kinsey –

- Staff member needed for President's Commission on Sustainability, has 5 nominees, there will be a slide to share for each one with their statement and then after there will be a vote.
- Also need a staff member for Campus Climate Committee-no one has come forward for that position so we will be seeking nominations from the floor.
- A staff member for the search committee for the AVP for Faculty Affairs, must be an AA staff member. She has received no nominations so she will solicit nominations from the floor.

- President's Commission on Sustainability Nominees and nominee statements presented for:

- Greg Camphire
- Deanna Giles
- Liz Flores
- Richard Chang
- Carina Sass

Results of electronic election poll for voting members: Liz Flores won by 30%, Greg Camphire 12%, Carina Sass 15%, Deanne Giles 24%, Richard Chang 15%, Abstain 3%

- Ann Kinsey solicited nominations for a staff member needed for Campus Climate Committee (CCC).

- Self-nomination from Mitra Baghdadi
- Nicole moved to close floor nominations and Alessandro 2<sup>nd</sup>

Results of electronic election poll for voting members: Mitra Baghdadi received majority vote for staff member on CCC.

- Ann Kinsey opened floor for nominations for staff member needed for Associate Vice President of Faculty Affairs search committee – requirement: must be an Academic Affairs Staff Member. Searches take several months. In person committee rather than ZOOM is preferred.

- Parliamentarian Sharon Olsen mentioned it would be helpful if person has familiarity with faculty kinds of issues, of hiring and RTP that goes into the job at the Associate V.P. level.



- Pei-Fan Hung commented that meetings for search committee will review positions descriptions, screening, interviews so the work will not focus on 1 period but will be spread out over the academic year.
- Somone Washington self-nominated, Nicole Torres 2<sup>nd</sup> the nomination
- Carina Sass self-nominated, Ann Kinsey 2<sup>nd</sup> the nomination

Nicole moved to close nominations for the floor, Alessandro 2<sup>nd</sup>

Parliamentarian Sharon Olson spoke on a possible conflict of interest with Somone Washington's nomination since she works in Faculty Affairs. The call for a staff member on this committee and per policy does not state otherwise. It was determined that Somone is eligible and there was no conflict of interest. Alessandro moved that Somone is eligible to serve on search committee and Corinne Garthoff 2<sup>nd</sup>

- Results of electronic election poll – Somone Washington elected as staff representative for AVPFA search committee by 53%, Carina Sass 47%

Special Events Committee Co-Chairs – Kristin Bonetati, Christina Salvador

- Kristin turned it over to Alessandro for what was discussed at the Staff Council Executive meeting regarding special events
  - Alessandro mentioned we are looking to do Spooktacular in-person and on Halloween since it's on a Monday. Most staff will most likely be on campus that day. We may also Zoom the meeting so that staff that aren't on campus can participate in some way. Will have a meeting with Special Events Committee to plan and get volunteers.

- Cherishing the children – will still have toy drive for the foster youth and children in December whether we decide to do an in-person event or not.

More is forthcoming

- Nicole Torres mentioned that you do not have to be a voting member to be on any of these committees. All staff can participate even if you are not an elected representative of Staff Council.

#### Announcements:

Alessandro will be sending out the flyers from Carol Sanchez in the Benefits Office for the Open Enrollment effective January 1, 2023. There will be some workshops between 9/19/22-10/14/2022 during open enrollment.

Will be sending out Calendar of Events for Latinx Heritage month

Flyer will be send out with information about the CPAC discount code for Faculty & Staff – use promo code “facultystaff50” on events. Expires in a week.

Valerie Ramos from ASI is currently serving as the as the Commissioner of Woman & Gender Equity Affairs. ASI is continuing to keep students first by ensuring that help is available and to the best of their capacity.

- Planning events such as: Tabling – Week of welcome, Hosting Smorgasbord events and Carnival, Filling vacancies with diverse backgrounds–less than 10 vacancies, engaging our campus constituencies–students showing interest.

Dora Apodaca – Representing APC Unit 4 introduced herself and said all Unit 4 staff should speak with her about anything concerning bargaining for Unit 4.

- Alessandro reiterated to staff to know their bargaining unit representatives and to go to them with collective bargaining issues and not Staff Council.

Alessandro encourages go to their My Beach chiclet on SSO and click 'Learning and Development' under Human Resources to find available training & development. Joining Staff Council, Committees and going to conferences like the Academic Resources Conference are also few of the ways to engage, network and develop your resume and skills.

Motion to Adjourn the meeting: Jennifer Lares 1<sup>st</sup>, Nicole Torres 2<sup>nd</sup>

**Upcoming Meetings** – 8:30 AM - 10:30 AM Staff Council - Monthly Meetings Online ZOOM- October 14, 2022

**Upcoming Events** Pending

Minutes submitted by: Julie Woods